



# EMPIRE STATE UNIVERSITY

## Empire State University New York State Education Department Non- Public School Teachers Professional Development Title II Part A Program Student Eligibility Agreement

I understand and agree to the following as part of my participation in the Empire State University-New York State Education Department Non-Public School Teachers Professional Development Title II Part A program.

### Eligibility

I meet the eligibility criteria of being a resident of the State of New York, working as a non-public school teacher or non-public school administrator with significant teaching responsibility at a non-public school, legally incorporated in, operating in, and recognized by New York State. Further, I understand and agree that NSYED payment is contingent on my successful completion (defined as C or better) of a course and my on-going consent for Empire State University to release my education records to NSYED for the purposes facilitating my participation in this program. I will be financially liable for all tuition and fees if I withdraw from a course after the final add/drop date, otherwise fail to successfully complete the course, or cease to meet any of the program's eligibility criteria.

### Course Selection Requirements

Accepted students may complete up to 12 credit hours of select education courses, identified each term by Empire State University and NYSED, in the School for Graduate Studies using New York State Education Department (NYSED) third-party sponsorship.

### Financial Liability

If your third-party sponsor, the New York State Education Department (NYSED), does not make payment as intended, your unpaid sponsorship will be removed as pending aid and you will be billed.

**You are responsible for any outstanding balance.**

You will be financially liable for the costs of full tuition and fees incurred if you withdraw after the final add/drop date or do not successfully complete a course. Successful course completion is defined as a grade of C or better at the end of a given term or at the end of the Incomplete period for students who are awarded an Incomplete at the end of a given term.

Student Name \_\_\_\_\_

Student Signature \_\_\_\_\_

Date \_\_\_\_\_

*Please submit completed form to [TitleIIa@sunyempire.edu](mailto:TitleIIa@sunyempire.edu).*